

MINUTES OF THE WARREN-WAUKEGAN FIRE PROTECTION DISTRICT

GURNEE STATION #3

Wednesday July 22, 2026

Call to Order: President Klauber called the meeting of the Board of Trustees of the Warren-Waukegan Fire Protection District to order at 6:00 PM

Roll Call: Present: President Klauber and Trustee Brian Wattleworth

Others Present: Meganne Trela and Brian Johnston of Ottosen, Dinolfo, Hasenbalg & Castaldo and Deputy Fire Chief Douglass.

Election of Officers: President Klauber made a motion to nominate all trustees retaining their current positions. Trustee Wattleworth seconded the motion. A roll call was taken.

Ayes: 2 Nays: 0 Motion carried:2/0

- **President:** Martin Klauber
- **Treasurer:** Brian Wattleworth
- **Secretary:** Anthony Milton

Comments from the Public: None

Approval of Minutes:

President Klauber made a motion to approve WWFPD meeting minutes from May 20, 2026. Trustee Wattleworth seconded the motion. A roll call was taken.

Ayes: 2 Nays: 0 Motion carried:2/0

REPORTS

President's Report:

There is no President's Report at this time.

Treasurer's Report:

Trustee Wattleworth stated small payments from the county were received in May with a much larger one received in June. The 606 account has not been closed yet nor the funds moved. This is expected to be accomplished by the next board meeting. The ending balance for the WWFPD is 7,183,348.15. Trustee Wattleworth expressed concern that the current WWFPD assets may trigger tax objections. Ms. Trela stated she would bring the matter to Mr. Taveirne's attention but noted that the current report is frontloaded with payments that will not be made later in the year. Future income will not include

ambulance payments decreasing income while future expenses will increase. This may naturally correct the WWFPD assets back to an amount that will address upcoming expenditures while mitigating tax objections.

President Klauber made a motion to approve the Treasurer's Report as presented. Trustee Wattleworth seconded the motion. A roll call was taken.

Ayes: 2

Nays: 0

Motion carried: 2/0

Anthony Milton arrived at 6:08 PM and was sworn in as a trustee to the WWFPD board by Ms. Trela.

President Klauber informed Trustee Milton that the election of officers had taken place prior to his arrival and resulted in his retaining his current position as secretary.

Trustee Wattleworth next presented a Statement of Expenditures. Trustee Wattleworth a payment to the Village and an outlier invoice from EMC-MC from 2025. Other payments listed below are standard and will be paid directly. Total expenditures submitted for approval equal **\$779,757.37**

<u>Proposed Expenditures</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
Beverly Shannon	5/20/26	Recording Secretary	\$250.00
Ottosen, Dinolfo (Atty.)	5/31/26	Legal	\$2704.00
Dam Snell	5/31/26	CPA	\$1540.00
EMC-MC	5/1-31/26	Billing Services	\$8497.62
Cyber-Construction	7/1	IT Services	\$72.00
Village of Gurnee	7/2/26	Service Contract	\$766,693.75
Total			\$779,757.37

President Klauber made a motion to approve Expense Report. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried: 3/0

Secretary's Report:

There is no Secretary's report at this time.

Fire Chief's Report:

Deputy Chief Douglass noted the change in leadership involving (2) retirements resulting in (2) promotions to lieutenant, and (3) new hires including (1) woman.

Deputy Chief Douglass mentioned that he had attended an EMS meeting in Highland Park earlier today and stated how important these meetings were in keeping up with the latest medical services available.

Auditor Report:

There is no Auditor Report at this time.

Attorney's Report:

There is no Attorney Report at this time.

Old Business:

- a. Ambulance Billing Complaints: None.
- b. Annexations: The City of Waukegan has recently submitted an annexation. Ms. Trela will report back any significant details to the board at the next meeting.

New Business: None

Closed Session: None

Action on items in Closed Session: None

Review agenda items for next board meeting – September 23, 2026

- Truth in Taxation
- Draft Levy
- Audit

At the request of President Kauber, Ms. Trela will research and draft a remote attendance policy in the event a board member is unable to attend a WWFPD board meeting.

Ms. Trela reminded everyone that the date of the next meeting had changed to September 23, 2026, and that location would be Gurnee Station #2.

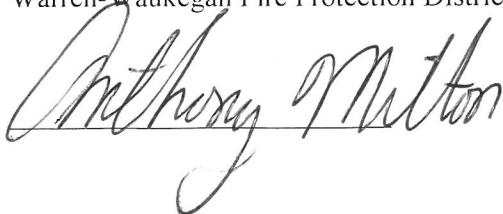
Having no further business to come before the board, Trustee Wattleworth made a motion to adjourn the meeting at 6:20 PM. Trustee Milton seconded the motion. A roll call was taken:

Ayes: 3

Nays: 0

Motion carried 3/0

Anthony Milton
Secretary, Board of Trustees
Warren-Waukegan Fire Protection District



Date minutes approved

09/23/2026